



**TWENTIETH JUDICIAL CIRCUIT OF FLORIDA**

ADMINISTRATIVE OFFICE OF THE COURTS  
LEE COUNTY JUSTICE CENTER  
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**Jay B. Rosman**  
CHIEF JUDGE

**Lisa Kiesel**  
ACTING TRIAL COURT  
ADMINISTRATOR

**MEMORANDUM**

**TO:** Twentieth Judicial Circuit Judges  
Judicial Assistants  
Court Administration Employees

**FROM:** Lisa Kiesel, Acting Trial Court Administrator

Handwritten signature of Lisa Kiesel in cursive.

**DATE:** July 24, 2012

**RE:** 2013 Holiday Schedule

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As set out in the State Courts' Personnel Regulation 4.07, the following are the 2013 holidays for the Courts of the Twentieth Judicial Circuit:

**NEW YEAR'S HOLIDAY** (Tuesday, January 1, 2013)  
**MARTIN LUTHER KING, JR. DAY** (Monday, January 21, 2013)  
**MEMORIAL DAY** (Monday May 27, 2013)  
**INDEPENDENCE DAY** (Thursday, July 4, 2013)  
**LABOR DAY** (Monday, September 2, 2013)  
**VETERAN'S DAY** (Observed, Monday, November 11, 2013)  
**THANKSGIVING DAY** (Thursday, November 28, 2013 & Friday, November 29, 2013)  
**CHRISTMAS HOLIDAY** (Wednesday, December 25, 2013)

In accordance with 4.07(2), the Chief Judge has designated, **Tuesday, December 24, 2013** as his one discretionary holiday. The Courts and the Administrative Office of the Courts will be **closed**.

In accordance with 4.07 (3), the Chief Judge has also designated **GOOD FRIDAY** (Friday, March 29, 2013), and **ROSH HASHANAH** (Thursday, September 5, 2013), as legal holidays. The Courts and the Administrative Office of the Courts will be **closed**.

If you have any questions regarding this matter, please contact me at your convenience.