

Twentieth Judicial Circuit Certified Civil Process Server Review Board

MINUTES OF MEETING

September 15, 2008

1:00 PM

2072 Victoria Avenue, Ft. Myers, Fl 33901

In attendance:

Board Members: Ernie Averill, Chair
Lynette Young, Board Member
Sgt. Beckel, Board Member
Captain Lewis, Board Member

Others: Lt. Kent Caldwell
Owen Youngblood, process server
Lt. Cohen

1. Quorum present
2. First order of business was to elect a secretary for the Review Board. Lynette Young was elected as secretary.
3. Minutes of the ~~August 25~~ ^{July 21}, 2008 meeting were reviewed. A motion was made to accept minutes and motion was seconded. A vote was taken and the motion passed unanimously.
4. Mr. Averill presented Mr. Owen Youngblood a process server, in Charlotte County, who has made an application to be certified in the 20th judicial circuit. Mr. Youngblood is unable to provide a copy of his 40-hour Non-Enforceable Judicial Process Certificate one because St. Petersburg College only retains copies of these certificates for a short period of time, they no longer have a copy in their records and two Charlotte County's retained records were destroyed by Hurricane Charlie. Mr. Youngblood requested that the board waive his requirement of providing this certificate. Mr. Youngblood's last refresher course was in 2001. Pros and cons were discussed. Sgt. Beckel made a motion to deny this request and ask that Mr. Youngblood be required to complete a new 40 hour Non Enforceable Judicial Process Course. Lynette Young seconded that motion. A vote was taken and the motion passed unanimously.
5. Clarification was made regarding the application process for this coming 2009 year. If a process server who has taken a 40 hour course / or refresher course earlier in 2008 is not required to take the refresher course until the end of 2009 for the coming 2010 year. The application fee will remain at \$150.00 (this fee covers the cost of doing the necessary background check and the drug testing).
6. Next order of business – The admittance of process servers into gated communities. See attached memo dated September 9, 2008. Agreements were made that if the security guards request to take a copy of the server's driver's license – they are to comply to be able to gain admittance into that community.
7. Sgt. Beckel advised that one new applicant does have a lengthy criminal history. After further review of this applicant's history a motion was made and seconded that this applicant be denied

at this time due to criminal history. A vote was taken and the motion passed unanimously. Sgt Beckel will contact applicant regarding decision of the review board.

8. Mr. Averill presented a possible complaint letter (See attached letter dated August 6, 2008) from the Charlotte County Sheriff's Office regarding a questionable service executed by Curtis Frysinger on Charlotte County Case No. 08-3603-ca Christin Jennings vs. Anthony Cacciola. A letter is to be sent by Mr. Averill to Mr. Frysinger requesting an explanation of this situation.
9. Mr. Averill presented a complaint letter (See attached letter dated September 2, 2008) from Kathy O'Toole (citizen). This letter is a complaint against John Murauski and the way he attempted to affected service on Ms. O'Toole. A letter is to be sent by Mr. Averill to Mr. Murauski requesting an explanation of this situation.
10. Clarification of the once a year renewal process for the certified program is that each returning applicant must:
 - a. Obtain his/her certification from one of the two board approved 4 hour refresher course locations (St. Petersburg College and Lorenzo Walker Institute).
 - b. Fill out the Certified Civil Process Server Application and return it to the Lee County Sheriff's Office
 - c. Schedule their Drug Screen with the Lee County Sheriff's Office
 - d. Execute a bond in the amount of \$5000.00 made out to 20th Judicial Circuit with a Surety Company authorized to do business in the State of Florida which provides coverage from January 1, 2009 until December 31, 2009.
11. November 1, 2008 is the deadline for new/renewal applications to be turned into the Lee County Sheriff's office.
12. All future complaints are be forwarded to the Chair of the Review Board. Court administration will add the complaint procedure to the website.
13. Meeting adjourned at 2:55pm.