

Twentieth Judicial Circuit Certified Civil Process Server Review Board

MINUTES OF MEETING

February 15, 2010

2:30 p.m.

1415 Dean Street., Ft. Myers, FL 33901

In Attendance:

Board Members: Ernie Averill, Chair  
Robert Tardif, Vice Chair  
Lynette Young, Secretary  
Sgt. Chris Webb  
Sgt. Andy Lewis

1. Quorum present.
2. Minutes of December 21, 2009 meeting were presented. Mr. Tardif made a motion to accept the minutes, seconded by Sgt. Webb. Motion carried
3. The process server list has been finalized by court administration. Renewal process is complete for 2010 and has been updated on the internet.
4. Law Enforcement Involvement Reports – The Board has been informed of various incidents in which law enforcement agencies responded to scenes involving process servers.  
  
An arrest occurred in Charlotte County when an individual pulled a sword on server.  
Incident report filed by Thomas Goins in which law enforcement was called.  
Incident report filed by Owen Youngblood in which law enforcement was called.  
  
In each of the incidents it appeared to the Board that the process server did not initiate the confrontation apart from performing his/her duties as a process server. No action was initiated by the Board.
5. The Board discussed initiating contact with the Collier County Sheriff's Office to promote support for process servers in Collier County to gain access to gated communities. The Board discussed whether the period between 6:00 a.m. and 10:00 p.m. is a permissible time period for service.
6. Sgt. Webb advised the Board that when a Lee County Sheriff's deputy is to be served, the process server should contact Sgt Webb, who will make arrangements to have service performed.
7. Camille Cavallo, a previously-certified process server, had her certification revoked by Chief Judge Cary. Ms. Cavallo was apparently serving process after her certification expired but before she picked up her new certification.

When any renewals are picked up after December 31, 2009, the server must sign an affidavit stating that no process was served by the server after the expiration of certification and picking up their new certification.

There is a current appointee that has not picked up a card as a result of a bond issue. The place will remain open at the present time.

8. The Board briefly discussed whether to fill open positions on the server's list during the year or only during the application/renewal period. The Board tabled the issue at this time.
9. Board members agreed to keep notes on all complaints received, whether verbal or in writing. Members will report any complaints at the next scheduled Board meeting after receipt of any complaint. Sgt. Webb agreed to keep a central written journal of complaints received.
10. No meeting is scheduled for March unless necessary.
11. Meeting adjourned 3:35 pm