

Plaintiff(s),
vs. Case No.
Defendant(s).

_____ /

(JUDGE HAYES)

UNIFORM TRIAL ORDER FOR THE
WEEK TRIAL PERIOD COMMENCING ON

Present:

_____ for Plaintiff

_____ for Defendant

1. Statement of Case:
2. Amendments to pleadings:
3. Issues (agreed to and disputed):
4. Number of peremptory challenges:
5. Admissions to avoid unnecessary proof:
6. Witnesses:
Counsel and all pro-se parties shall list all witnesses they actually intend to call at trial from the approved Case Management Plan, including a concise statement of the facts about which the witness will testify, by the ____ day of _____, 20_____, and will be limited thereby except for good cause.

The parties shall assure the availability of their witnesses for the entire trial period or to otherwise preserve their testimony for trial as provided by the Florida Rules of Civil Procedure. If a party

expects to call an expert or treating physician to testify at trial, it is strongly suggested that such witness be deposed by video and the testimony transcribed. The court may not be in a position to allow a witness to testify "out of order", over objection, or to take a recess or adjust its schedule for the convenience of such a witness.

7. **Attached**, if applicable, is a list of itemized special damages claimed by any party.

8. Any problems or special needs for the attendance of witnesses:

9. Stipulations (checked)

- _____ a) Less than 6 jurors if one becomes incapacitated
 - _____ b) Use of expert testimony at any time
 - _____ c) Waive X-ray technicians
 - _____ d) Waive records custodians
 - _____ e) Waive photographers
 - _____ f) Copies of ordinances or foreign laws
 - _____ g) Other: _____
- _____
- _____
- _____

10. Necessity of taking judicial notice:

11. Length of trial:

12. List Pending Motions:

13. Settlement possibilities:

14. Trial Date: _____ week trial period commencing on _____, 20____. Parties must be ready to go to trial on day #1 of the trial period, regardless of the position on the docket. The docket will proceed numerically unless time utilization can be enhanced or scheduling conflicts occur with other courts. In such instances, the sequencing of cases for trial may be adjusted by the Court.

15. List of Fabre, 623 So. 2d 1182 (Fla. 1993), "entities"¹[disclosed in accordance with Paragraph 4B of the Uniform Orders Setting PreTrial Conference] that Defendant will request to be placed on the verdict form.

16. If depositions or video depositions of witnesses will be used, are there stipulations as to which portions will be shown to the jury? _____ YES _____ NO

If there are disagreements regarding the admissibility of any portion of the depositions, such matters must be resolved by hearing, prior to the trial.

17. Unless specifically directed by the Court to be filed at an earlier date, jury instructions and verdict

¹Claudio v. Regaldo, et al, 38 Fla. L. Weekly D498 (2 DCA March 01, 2013)

forms shall be submitted at least (2) two business days before the trial commences. Counsel and all pro-se parties shall meet prior to trial to agree upon the verdict form and as many standard instructions as possible. The submitted instructions and verdict forms shall be based upon the Florida Standard Jury Instructions and verdict forms with appropriate adaptations for the specifics of the case. At least (2) business days before the first day of the trial, the attorney for each party shall submit to the Court both an electronic version in Microsoft Word and a typed copy of the proposed jury instructions and verdict form(s). This paragraph shall not foreclose the right of each party to request modifications of the jury instructions and/or verdict form(s) at the charging conference. Any party who intends to request that the court provide a set of written jury instructions for the jury's consideration, pursuant to Rule 1.470(b), shall be responsible for providing a clean copy (i.e., without citations to authority) of the jury instructions and verdict form(s).

18. The parties will exchange final exhibit lists of all photographs, documents and exhibits by the ____ day of _____, 20____, and will be limited thereby except for good cause. Counsel shall confer prior to trial and initial those exhibits agreed to be admitted into evidence. All exhibits shall be pre-marked using numbers for Plaintiff's Exhibits and Letters for Defendant's Exhibits. Upon request the clerk will provide Exhibit labels prior to commencement of the trial. To avoid the loss and disintegration of component parts of pages, all composite exhibits shall be satisfactorily marked and/or bound before presentation to the Court. Exhibits to be introduced which are larger than 8 1/2 x 11" may be used at trial, but if practicable, same shall be reduced to 8 1/2 x 11", and the reduced size copy shall be the exhibit retained by the Clerk in the court file. The oversized exhibits, if reduced, shall be returned to counsel at the close of the trial.

19. If a party desires that a proceeding be reported by a court reporter, it is the responsibility of that party to secure such services.

20. Failure to comply with the requirements of this Order may subject the party and/or counsel to appropriate sanctions, including attorneys' fees, fine, striking of pleadings, and/or dismissal of this action.

THE UNDERSIGNED HEREBY AGREE TO AND SUBMIT THE FOREGOING UNIFORM TRIAL ORDER SCHEDULING TRIAL TO THE COURT FOR APPROVAL.

PLAINTIFF'S COUNSEL
Address

Telephone #
Fax #
E-Mail Address
Florida Bar #

DEFENDANT'S COUNSEL
Address

Telephone #
Fax #
E-Mail address
Florida Bar #

Or, if pro se, PLAINTIFF
Address

Telephone #

Or, if pro se, DEFENDANT
Address

Telephone #

THE COURT HEREBY APPROVES AND ADOPTS THE FOREGOING AND THE PARTIES ARE ORDERED TO COMPLY WITH SAME.

DONE AND ORDERED in Chambers, Collier County, Florida on this _____ day of _____, 20_____.

HUGH D. HAYES
CIRCUIT COURT JUDGE

AMERICAN WITH DISABILITIES ACT

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Charles Rice, Administrative Services Manager, whose office is located at 3315 East Tamiami Trail, Suite 501, Naples, Florida 34112, and whose telephone number is (239) 252-8800, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing impaired, call 711.

CERTIFICATE OF SERVICE

Pursuant to rule 1.080 of the Florida Rules of Civil Procedure, conformed copies have been mailed this ___ day of _____, 20____, to the following:

By: _____
Judicial Assistant

