

Temporary Custody of Minor Child(ren) by Extended Family* (601)

Self-represented individuals are provided this checklist as part of the Family Law Self-Help Program for Charlotte County. This covers the basic procedural requirements for filing the type of case noted above. It is not intended to replace actual LEGAL ADVICE, which you must receive only from a licensed attorney. However, if you choose to represent yourself, this checklist should help you maneuver your case through the legal process with no unnecessary delays. Some forms referenced below may be downloaded free of charge from WWW.FLCOURTS.ORG. A pre-printed packet of these forms may be purchased from the Clerk of Courts-CIVIL (Justice Center/Floor 1) at a nominal cost (REQUEST **PACKET #601**).

If you purchase the packet, you should separate the included forms to better organize your efforts and to ensure all forms/instructions are included. You may schedule an appointment with Self-Help staff to have your documents notarized and copied at no cost.

*Forms for **Concurrent Custody by Extended Family** can be obtained from www.flcourts.org.

REVIEW:

- General Information for Self-Represented Litigants (12/2010)** (provided in Clerk's packet or www.flcourts.org)
 ✓ **2010 Florida Statutes, Title XLIII, Chapter 751** (provided in Clerk's packet or www.leg.state.fl.us/statutes)

COMPLETE and FILE: (DO NOT FILE THE INSTRUCTION PAGES)

- ☐ **Cover Sheet for Family Court Cases** [Form 12.928]
- ☐ **Notice of Related Cases** [Form 12.900(h)]
- ☐ **Petition for Temporary Custody by Extended Family** [Form 12.970(a)]
Used by "extended family member" (as described in statute)
- ☐ **Uniform Child Custody Jurisdiction Enforcement Act (UCCJEA) Affidavit** [Form 12.902(d)]
- ☐ **Financial Affidavit** [Form 12.902(b) or 12.902(c)] – choose the proper form based on YOUR annual income. (Short Form provided in this packet)
- ☐ **Notice of Social Security Number** [Form 12.902(J)]
- ☐ **Notice of Current Address** [Form 12.915]
- ☐ **Parenting Plan** [Form 12.995 (a)]. May be filed as proposed by one Party, or as an agreed plan if both Parties sign.
 OR: ☐ **Supervised/Safety Focused Parenting Plan** [Form 12.995 (b)]. Used in cases when child(ren) cannot be safely alone with the other parent.
 OR: ☐ **Relocation/Long Distance Parenting Plan** [Form 12.995 (c)]
 Used when planning to relocate more than 50 miles from the current principal place of residence.
- ☐ **Waiver of Service of Process and Consent for Temporary Custody by Extended Family** [Form 12.970(c)]
Used by the legal parent(s) when agreeing to the Petitioner's request and waiving service of process.
- ☐ **Summons: Personal Service on an Individual** [Form 12.910(a)].
Not required if the legal parent(s) have signed a Waiver & Consent. If you absolutely do not know where he or she lives, you may use constructive service.
- ☐ **Order Granting Petition for Temporary Custody by Extended Family** [Form 12.970(e)]
This Order form may be provided as a courtesy to the Court. You should type or print the heading, including the case number, and the parties' names. Leave the rest blank for the judge to complete if the petition is granted.

ADDITIONAL INFORMATION:

- Original forms are to be filed with the Clerk of Court - Civil/Family (Justice Center/1st floor).
- The Clerk of Court will advise you of any required filing fees.
- The Court may require completion of a Parenting course and/or additional information/forms not included in this checklist.