

Judge Powell Zoom Guidelines and Requirements:

Zoom ID: 510-984-5491

Passcode: no passcode needed (except for Juvenile court proceedings).

All Small Claims Docket Soundings, Small Claims and Civil Trials and any evidentiary hearing MUST be in person.

Juvenile Zoom ID: (new ID & password generated for each hearing)

Juvenile: A Juvenile scheduled for Plea or Disposition, **MUST APPEAR IN PERSON - NO EXCEPTIONS.**

- All requests for counsel or parties to appear via Zoom must be pursuant to a written and filed motion. Please review Florida Rule of General Practice Judicial Administration 2.530
- Zoom court appearance should be treated the same as in person court. Dress for your Zoom meeting as if you were attending court in person in the courtroom. (No sleeveless tops, no non-prescription sunglasses, no hats). Appropriate courtroom decorum is expected.
- Please refrain from eating/drinking, smoking/vaping, chewing gum or tobacco.
- Do not join the Zoom meeting while in a moving vehicle or otherwise be engaged in any distracting task.
- Refrain from being in the presence of a minor without first advising the Court and seeking permission for the minor to be in attendance.

Audio/Video

- All participants must appear by audio AND video. The Court must see you in order for you to be able to participate. This is to expedite the proceedings and administer any oaths needed.
- Please ensure your screen name is your legal name. You may need to rename your profile to reflect your legal name. This is to expedite the proceedings as the court cannot often determine who a party is by their device name, i.e. "iPhone 14", etc.
- You **MUST** mute your microphone when joining a Zoom meeting and remain muted until your case is called and it is your turn to speak.
- Please also leave your video off until such time your case is called.
- When your case is called please announce who you are clearly and if you are an attorney announce who you represent.
- Participants are encouraged to test Zoom before the hearing, including downloading the app at least one day before the hearing if using a tablet or phone. Click link to test zoom:
<http://zoom.us/test>
- The Court will not provide technical support for Zoom participants or attendees.
- Avoid distracting real or virtual backgrounds
- Refrain from sending direct messages to the Judge on the chat.

REQUESTING ACTION OR RELIEF FROM THE COURT (MOTIONS) WARNING: It is improper to attempt to communicate with the Court (or the JA) without the other party(ies) being copied/included on the communication. The proper term for such improper private communication is *ex parte* communication. For these reasons, all rules are very important, and must be followed strictly.