

COURTROOM TRIAL PROCEDURE

- At least 5 days prior to the scheduled trial date, the parties/counsel shall contact Charlotte County Court Administration IT Support for any technology need or questions related to trial presentations at

Charlottehelpdesk@ca.cjis20.org

Do not assume that any technology is available without confirmation from Charlotte County Court Administration IT Support.

- The parties are to review Orders relating to the trial and submit one complete set of agreed Jury Instructions and Verdict forms; each party will submit separate requested by not agreed Jury Instructions and Verdict forms. This is designed to require counsel to discuss and narrow any disagreements.
- If the parties request rulings on deposition designations and objections prior to the trial, send a PDF of the transcripts via e-mail to:

RKIRSHYCIVIL@CA.CJIS20.ORG

- Please inform the Judicial Assistant immediately if your case resolves prior to the scheduled trial date via email;

JBADALI@CA.CJIS20.ORG