



## TWENTIETH JUDICIAL CIRCUIT OF FLORIDA

ADMINISTRATIVE OFFICE OF THE COURTS

LEE COUNTY JUSTICE CENTER

1700 MONROE STREET

FORT MYERS, FLORIDA 33901

TEL. (239) 533-1700

FAX (239) 533-1701

J. FRANK PORTER  
CHIEF JUDGE

SCOTT A. WILSKER  
COURT ADMINISTRATOR

May 5, 2026

Solicitation for Candidates for Contract to provide services as

**PART-TIME GENERAL MAGISTRATE AND CHILD SUPPORT ENFORCEMENT HEARING  
OFFICER (6-DAYS A MONTH)**

Hendry and Glades Counties

The Administrative Office of the Courts (AOC), Twentieth Judicial Circuit, is seeking an attorney, or attorneys, interested in entering into a CONTRACT with the AOC for the provision of services as a part-time General Magistrate and Hearing Officer pursuant to Fla. R. Civ. P. 1.490(Civil); Fla. R. Juv. P. 8.257 (Dependency); Fla. R. Juv. P. 8.625 (CINS/FINS); Fla. Fam. L. R. P. 12-490 (Family); Fla. Fam. L. R. P. 12-491 (Child Support Enforcement Hearing Officer); Florida Statute 394.467 (Baker Act); Florida Statute 397.681 (Marchman Act); and, Florida Statute 744.369 (Guardianship Reports). The contractual hourly rate is \$35.48. At this time, actual part-time hours are not firmly established and may be subject to some flexibility. This is NOT a solicitation for employment and no employment benefits are provided.

Minimum Requirements are:

- Juris doctorate degree from an accredited law school.
- Member in good standing with The Florida Bar for a minimum of five (5) years.
- Possesses the skills and abilities to competently perform the duties of a General Magistrate and Child Support Enforcement Hearing Officer pursuant to Fla. R. Civ. P. 1.490(Civil); Fla. R. Juv. P. 8.257 (Dependency); Fla. R. Juv. P. 8.625 (CINS/FINS); Fla. Fam. L. R. P. 12-490 (Family); Fla. Fam. L. R. P. 12-491 (Child Support Enforcement Hearing Officer); Florida Statute 394.467 (Baker Act); Florida Statute 397.681 (Marchman Act); and, Florida Statute 744.369 (Guardianship Reports).
- 5 years experience in one or more of the civil, family, or criminal areas of law. Complete any and all training deemed necessary to perform duties as a General Magistrate and Child Support Enforcement Hearing Officer.
- The ability to conform to the Code of Judicial Conduct, Canons 1, 2A, and 3, and such other provisions that might reasonably be applicable.
- If granted a contract, the contractor will not engage in the practice of law or other private or public enterprise, including the provision of mediation services, involving any area or subject matter which could potentially overlap into the area of law or subject matter over which this position presides or may potentially preside. This prohibition applies to any associates or partners who may practice in the same law firm as the interested candidate.
- Ability to travel throughout the Twentieth Judicial Circuit.

By **Monday, May 22, 2026, 5:00 p.m.**, please submit the following to:

Dawn Oliver, Administrative Services Manager

Hendry County Courthouse

25 E. Hickpochee Ave.

LaBelle, Florida 33935

DOliver@ca.cjis20.org

- Cover letter explaining legal experience, current law practice, hours available to devote to contractual services, and basis for being considered a qualified candidate.
- Complete Resume, with professional references.
- Law School Transcripts and Proof of Law Degree.
- Copy of Florida Bar card.