

RE-OPENED/ON-GOING CASES - PETITIONER or RESPONDENT

The FAMILY LAW SELF-HELP PROGRAM for Charlotte County no longer has full-time staff assigned to assist self-represented (pro se) litigants. In an effort to continue providing limited self-help assistance, this form has been developed for your use. Procedures for filing a Family Law case will require you to have contact with staff from the Clerk of Courts and Court Administration.

Employees in the Clerk's Office/Court Administration are not lawyers – they do NOT represent you. Staff are NOT PERMITTED to fill out your forms and may not provide legal advice.

This form is designed to help you decide which forms you will need to RE-OPEN or make a request (motion) in an ON-GOING Family Law case in Charlotte County. After reviewing this form, you may take it to the Clerk of Courts - CIVIL office (Justice Center - 1st Floor). Staff in that office will advise you of the filing fees and procedures required for your case. You may also purchase the pre-printed packet for a nominal fee. All forms may also be downloaded at no cost at WWW.FLCOURTS.ORG. Refer to the separate packet worksheet/checklist (available in the Justice Center Law Library - ground floor) for specific forms. All forms include instructions from the Florida Supreme Court for proper completion and filing.

PACKET NUMBER and TYPE OF CASE:

_____ **401 - Supplemental Petition to Modify Parenting Plan/ Time-Sharing Schedule and Other Relief**

This packet may be used when you are asking the court to change the current Parenting Plan/time-sharing schedule. The court can change the Parenting Plan/time-sharing schedule if the judge finds that there has been a **substantial change in the circumstances** of the parties and the change is in the child(ren)'s best interests.

_____ **402 - Supplemental Petition for Modification of Child Support**

This packet may be used when you are asking the court to change a current court-ordered **child support** obligation. The court can change a child support **order** if the judge finds that there has been a **substantial change in the circumstances** of the parties and the change is in the **child(ren)'s best interests**.

_____ **403 - Supplemental Petition for Modification of Alimony**

This packet may be used when you are asking the court to change a current court-ordered alimony obligation. The court can change an alimony order if the judge finds that there has been a substantial change in the circumstances of the parties.

_____ **404 - Answer to Supplemental Petition**

This packet may be used when you are responding to a **supplemental petition** for modification of Parenting Plan, time-sharing schedule, child support, or alimony. This form is used to admit or deny all of the allegations in the supplemental petition if you do not plan to file a **counterpetition**. There is no form for a counterpetition to a supplemental petition in these Family Law Forms. If you want to file a counterpetition to a supplemental petition you will need to either seek legal assistance or create a form yourself. You may construct an answer and counterpetition using the pertinent sections contained in the **Answer to Petition and Counterpetition for Dissolution of Marriage with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.903(c)(1), or **Answer to Petition and Counterpetition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.903(c)(2).

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PACKET NUMBER and TYPE OF CASE:

_____ 405 – PACKET DISCONTINUED BY SELF-HELP PROGRAM

_____ 406 - Supplemental Petition for Temporary Modification of Parenting Issues for Child(ren) of Parent Activated, Deployed, or Temporarily Assigned to Military Service

This packet may be used when a parent seeks a temporary modification of an order establishing custody, visitation, a parenting plan, or time-sharing schedule because the parent is activated, deployed, or temporarily assigned to military service and the parent's ability to comply with the prior order (s) and time-sharing schedule is materially affected.

_____ 701-Motion for Civil Contempt/Enforcement

The **respondent** or the **petitioner** may use this packet to ask the court to enforce a prior court **order** or **final judgment**.

_____ 702– PACKET DISCONTINUED BY SELF-HELP PROGRAM

_____ 703– PACKET DISCONTINUED BY SELF-HELP PROGRAM

_____ 704– PACKET DISCONTINUED BY SELF-HELP PROGRAM

_____ 705 - Emergency Verified Motion for Child Pick-Up Order [Form 12.941(d)]

You may use this packet to request that the court enter an **order** directing the sheriff or other law enforcement officer to take a minor child(ren) from the person who currently has physical possession of the child(ren) and deliver the child(ren) to your physical custody or possession. **This form should only be used in an emergency by a person who has a pre-existing legal right to physical possession of a minor child.** This means that you already have a court order awarding you legal custody of or time-sharing with the child(ren) **OR** you are the birth mother of one or more children born out of wedlock and no court order has addressed any other person's parental rights.

_____ 706 - Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(Ren)

[Form 12.947(a),] This packet may be used by:

- (1) The **respondent** or the **petitioner** in a pending **dissolution of marriage** action. For you to use this form, a **petition** for dissolution of marriage must have already been filed. You should use this form to ask the court to award any of the following: temporary use of assets; temporary exclusive use of the marital home; temporary responsibility for liabilities/debts; temporary spousal support (**alimony**); temporary time-sharing schedule with minor child(ren); temporary **child support**; and other relief.
- OR
- (2) The petitioner in a pending action for support unconnected with dissolution. For you to use this form, a petition for support unconnected with dissolution of marriage must have already been filed. You should use this form to ask the court to award temporary spousal support (alimony) and/or temporary child support.

_____ 707– PACKET DISCONTINUED BY SELF-HELP PROGRAM

_____ 708– PACKET DISCONTINUED BY SELF-HELP PROGRAM

_____ 709– PACKET DISCONTINUED BY SELF-HELP PROGRAM

_____ 801– PACKET DISCONTINUED BY SELF-HELP PROGRAM