

JACS SCHEDULING

This document is intended to provide an overview of the steps to view available hearing times and schedule hearings online using JACS.

From the 20th Judicial Circuit website, JACS, Lee County, [Judicial Automated Calendaring System](#).

Select the applicable county tab to view/schedule time slots:

This is a Judicial Scheduler for Attorneys to view/schedule Judicial Calendars for the 20th Judicial Circuit.

Please select county

Lee County Charlotte County Collier County

CASE NUMBERS MUST BE IN THE FOLLOWING FORMAT: 2 digit year, case type and case number.
NO DASHES OR SPACES. For example, 23CA1234 Failure to enter the case number correctly will result in an error. If you have problems scheduling or retrieving Case Info from the external case management system close your browser and re-enter the case number in the correct format.

Circuit Civil Motion Scheduling Guidelines
County Civil Motion Scheduling Guidelines

LINKS

- [View Time Slots](#)
- [Schedule Time Slots](#)

JUDGE'S REQUIREMENTS

- [Judge Bocelli](#)
- [Judge Cohen](#)
- [Judge Garza](#)
- [Judge Keith Kyle](#)
- [Judge Laboda](#)
- [Judge Loukonen](#)
- [Judge McHugh](#)
- [Judge Mirra](#)
- [Judge Pacheco](#)
- [Judge Reichling](#)
- [Judge Shenko](#)
- [Magistrate Bernardo](#)
- [Magistrate Neaher](#)
- [Foreclosure Inmate](#)

JACS SCHEDULING

View Time Slots([Judicial Automated Calendaring System](#)) No sign in is required. User selects calendar from the dropdown list, enters minimum/maximum duration or may leave duration blank then selects “Retrieve”.



JACS® Judicial Automated Calendaring System

20th Circuit Judicial Court (Lee County) Available Timeslots

Please Select Calendar and Duration Range Below

Solutions for
Docket
Management
by Infocom
Systems
Services, Inc.





JACS® Judicial Automated Calendaring System

20th Circuit Judicial Court (Lee County) Available Timeslots

Please Select Calendar and Duration Range Below

Solutions for
Docket
Management
by Infocom
Systems
Services, Inc.



AMY MEGHAN NEAHER

FORECLOSURE JUDGE

JOSEPH J BERNARDO

JUDGE ALANE LABODA

JUDGE JAMES SHENKO

JUDGE JAVIER PACHECO

JUDGE KEITH KYLE

JUDGE KYLE COHEN

JUDGE LINDSAY GARZA

JUDGE MCHUGH

JUDGE RACHAEL LOUKONEN

JUDGE TRENT REICHLING

LEE CO VACANT COUNTY DOCKET G9

Select Calendar: JUDGE LINDSAY GARZA

Minimum Duration: min. Maximum Duration: min.

Retrieve

Select Calendar: JUDGE LINDSAY GARZA

Minimum Duration: min. Maximum Duration: min.

Retrieve

JACS SCHEDULING

The available time slots are shown for purposes of coordinating but may not be chosen in this view.



20th Circuit Judicial Court (Lee County)
Please refer to Judge Garza's directions for zoom information.
All hearings are conducted via Zoom at this time.

For Pro Se parties, please contact the Court's Judicial Assistant at 239-533-2913 to obtain available hearing time.

If you are unable to log in with the attorney bar number, please send an email with the bar number to JACSLee@ca.cjis20.org

Period from: 2/12/2026 to: 4/13/2026			
Date	Time		Duration
03/02/2026 (Monday)	9:30 am		10 min
03/10/2026 (Tuesday)	1:45 pm		15 min
03/10/2026 (Tuesday)	2:00 pm		15 min
03/10/2026 (Tuesday)	2:15 pm		15 min
03/10/2026 (Tuesday)	2:30 pm		15 min
03/10/2026 (Tuesday)	2:45 pm		15 min
03/16/2026 (Monday)	9:00 am		5 min
03/16/2026 (Monday)	9:30 am		10 min
03/16/2026 (Monday)	10:00 am		15 min
03/16/2026 (Monday)	10:30 am		15 min
03/16/2026 (Monday)	10:45 am		15 min
03/16/2026 (Monday)	11:00 am		15 min
03/16/2026 (Monday)	11:15 am		15 min
03/17/2026 (Tuesday)	9:00 am		15 min
03/17/2026 (Tuesday)	9:15 am		15 min
03/17/2026 (Tuesday)	9:30 am		15 min
03/17/2026 (Tuesday)	9:45 am		15 min
03/17/2026 (Tuesday)	1:45 pm		15 min
03/17/2026 (Tuesday)	2:00 pm		15 min
03/17/2026 (Tuesday)	2:15 pm		15 min
03/23/2026 (Monday)	9:00 am		5 min
03/30/2026 (Monday)	9:00 am		5 min
03/31/2026 (Tuesday)	2:15 pm		15 min
03/31/2026 (Tuesday)	2:30 pm		15 min
03/31/2026 (Tuesday)	2:45 pm		15 min

Select Calendar:

JUDGE LINDSAY GARZA

Minimum Duration:

min.

Maximum Duration:

min.

Retrieve

JACS SCHEDULING

Schedule Time Slots ([Judicial Automated Calendaring System](#))- Attorney signs in using their registered User ID and Password, selects the desired court from the dropdown.



20th Judicial Circuit - Lee County

User Logon

User Id:

Password:

Court:



20th Judicial Circuit - Lee County

User Logon

User Id:

Password:

Court:

FORECLOSURE JUDGE; FORECLOSURE JUDGE

JUDGE ALANE LABODA; JUDGE ALANE LABODA

JUDGE JAMES SHENKO; JUDGE JAMES SHENKO

JUDGE JAVIER PACHECO; JUDGE JAVIER PACHECO

JUDGE KEITH KYLE; JUDGE KEITH KYLE

JUDGE KYLE COHEN; JUDGE KYLE COHEN

JUDGE LINDSAY GARZA; JUDGE LINDSAY GARZA

JUDGE RACHAEL LOUKONEN; JUDGE RACHAEL LOUKONEN

LEE CO VACANT COUNTY DOCKET G9; LEE CO VACANT COUNTY DOCKET G9

JACS SCHEDULING

Below the Judge's Instructions and beneath the **Main Menu**, the scheduler may select from any of the blue hyperlinks to perform an action, including but not limited to, "Schedule an In-Person Hearing".

JACS[®]

Judicial Automated Calendaring System

20th Judicial Circuit - Lee County

Welcome to JACS

No Email Address on Record [Change](#)

Current Selected Court: JUDGE LINDSAY GARZA, JUDGE LINDSAY GARZA

Court Briefs

JUDGE LINDSAY GARZA'S JACS INSTRUCTIONS

Case numbers must be entered using the following format ex (21SC1234)- Do not use spaces or dashes.

Note: Not following this format will result in an error "problems retrieving case number."

Do not schedule evictions in JACS. you must contact the Judicial Assistant at 239-533-2913 to schedule the hearing.

If a party is self-represented, Pro Se, please use 999999 in the attorney bar field.

Timeslots available are 5, 15-minute increments. To locate 30-minute hearing times, find two consecutive 15-minute slots.

Please indicate the ZOOM Meeting ID 311 329 7498 on the Notice of hearing.

When scheduling a court proceeding, choose XX-Motion and duration. DO NOT CHOOSE A COURTROOM.

Specify the motion or pleading which will be addressed at the hearing as well as the date the motion was filed. These are required fields.

If the hearing was set unilaterally, you still must choose yes when responding to the hearing being coordinated. There is a field where you would indicate the hearing was unilaterally set.

Schedule an In-Person Hearing

Telephone Hearings Not Allowed

To cancel a Hearing

To Re-Schedule a Hearing

Main Menu

For a list of hearings previously scheduled

Display a list of available hearings dates

To change courts

To change Password

To Logout

JACS SCHEDULING GUIDE

2-10-2026

JACS SCHEDULING

When “Schedule an In-Person Hearing” is chosen, scheduler enters the “Motion type” and “Duration” but should **NOT** select a courtroom. Scheduler selects “Submit”.



20th Judicial Circuit - Lee County

Scheduling a Hearing

Current Selected Court: JUDGE LINDSAY GARZA, JUDGE LINDSAY GARZA

Motion: XX-MOTION ▼
Duration: 5 min.
Courtroom: ▼



20th Judicial Circuit - Lee County

Scheduling a Hearing

Current Selected Court: JUDGE LINDSAY GARZA, JUDGE LINDSAY GARZA

Motion: XX-MOTION ▼
Duration: XX-MOTION
Courtroom: ▼

Based on the selected motion and duration requested, JACS returns the available slots. The scheduler selects the blue hyperlink for the desired date/time.



20th Judicial Circuit - Lee County

Scheduling a Hearing

Current Selected Court: JUDGE LINDSAY GARZA, JUDGE LINDSAY GARZA

Motion: XX-MOTION
Duration: 5 minutes

Period from: 2/12/2026
Date

Date	Time	Duration Courtroom
03/16/2026 (Monday)	9:00 am	5 min Courtroom 3-C via Zoom
03/23/2026 (Monday)	9:00 am	5 min Courtroom 3-C via Zoom
03/30/2026 (Monday)	9:00 am	5 min Courtroom 3-C via Zoom

JACS SCHEDULING

The scheduler must complete the “Role of Scheduling Attorney” and “Case Number”

JACS[®] Judicial Automated Calendaring System
20th Judicial Circuit - Lee County
Scheduling a Hearing

Current Selected Court: JUDGE LINDSAY GARZA, JUDGE LINDSAY GARZA

Motion: XX-MOTION
Duration: 5 minutes
Hearing Date/Time: 03/16/2026 9:00 am

Role of Scheduling Attorney: ☐ Plaintiff Attorney ☐ Defendant Attorney

Case #:

Red arrows point to the "Role of Scheduling Attorney" and "Case #" fields.

Once the case number is retrieved, additional fields must be completed. Once complete, scheduler “Submits” and receives a confirmation number.

JACS[®] Judicial Automated Calendaring System
20th Judicial Circuit - Lee County
Scheduling a Hearing

Current Selected Court: JUDGE LINDSAY GARZA, JUDGE LINDSAY GARZA

Motion: XX-MOTION
Duration: 5 minutes
Hearing Date/Time: 03/16/2026 9:00 am

Role of Scheduling Attorney: ☒ Plaintiff Attorney ☐ Defendant Attorney

Case #: 24CA3185

Bar #: INFOCOM
(TEST ATTORNEY)

Plaintiff: REDFISH DRYWALL CONSTRUCTION

Opposing Bar #: 92304
(SMITH, ELLEN GERMUSKA)

Defendant: QUAKER SOUTHWEST FLORIDA LLC

Has the motion been filed?: ☐ Yes ☐ No

Date motion filed:

Was the hearing coordinated?: ☐ Yes ☐ No

Title of Motion:

Did you verify the Judge?: ☐ Yes ☐ No

Was the hearing set unilaterally?: ☐ Yes ☐ No

Red arrows point to the Case #, Plaintiff, Defendant, and the checkboxes for "Has the motion been filed?", "Was the hearing coordinated?", "Did you verify the Judge?", and "Was the hearing set unilaterally?".