

IN THE CIRCUIT COURT OF THE TWENTIETH JUDICIAL CIRCUIT
IN AND FOR COLLIER COUNTY, FLORIDA

STATE OF FLORIDA

vs.

CASE NO.

-CFA (EVK)

,

Defendant.

ORDER FOR PRETRIAL CONFERENCE AND TRIAL

TO: Office of the State Attorney Defendant and/or Counsel
3301 Tamiami Trail East
Administration Bldg F, 6th Floor
Naples, Florida 34112

THIS CAUSE having come before this Court at a Docket Sounding on Month day, 2007 at 9:00 a.m., and the Court being otherwise fully advised in the facts and premises,

YOU ARE HEREBY NOTIFIED to appear before this Court on **Friday, Month day, 2007, at 10:00 a.m.** in the above-styled cause before the Honorable Elizabeth V. Krier, at the Collier County Courthouse, 3301 East Tamiami Trail, Building L, Naples, Florida, 34112, for a Pretrial Conference. Fifteen (15) minutes has been set aside to hear this matter. This Case is scheduled for trial before this Court on **Monday, Month day, 2007 at 9:00 a.m.**

- ***Mandatory appearance is required by the Defendant at the above proceedings.***
 - ***If the Defendant is in custody, Defense counsel must notify the jail to have the Defendant transported.***
- ***The following shall occur prior to the Pretrial Conference:***
 - ***All pretrial motions must BE HEARD by the Court including, but not limited to, Motions to Suppress, Motions in Limine and Motions to Admit Child Hearsay.***
 - ***All discovery must be completed; and***
 - ***All potential witnesses must be disclosed.***
- ***Expect to address the following issues at Pretrial Conference:***
 - ***Status of plea negotiations and guideline sentence***
 - ***Expected time required for trial***
 - ***Number of potential witnesses***
 - ***Any special needs of witnesses or defendant, including interpreters***
 - ***If Defendant requires an interpreter and any of the witnesses do also, it is the responsibility of the attorney calling said witness to contact the Courthouse interpreter office regarding this request no latter than immediately following the Pretrial Conference.***
 - ***Any technology requirements, e.g. DVD and television.***
 - ***Time required for voir dire***
 - ***Any special arrangements for press***
 - ***Any demonstrative aids expected to be used***

- *Any stipulations e.g. authenticity of documents*
- *Courtroom security issues*
- ***ON the day of your trial, expect the following:***
 - *To give the Court your proposed jury instructions prior to voir dire;*
 - *To have all of your Exhibits marked;*
 - *To have all of your witnesses lined up outside the Courtroom and ready to testify, one after the other, at the time of trial;*
 - *That the venire will be called down at the time that trial is scheduled to begin; and*
 - *If you want to engage in last minute plea negotiations, arrive at the courtroom early. Trial will begin promptly as scheduled.*

DONE AND ORDERED in Chambers at the Collier County Courthouse, Naples, Florida, on this the _____ day of June, 2007.

ELIZABETH V. KRIER
CIRCUIT JUDGE

I hereby certify that this document was sent to the above identified parties on _____ day of June, 2007.

By: _____
Judicial Assistant