



**Twentieth Judicial Circuit of Florida**  
ADMINISTRATIVE OFFICE OF THE COURTS  
25 E. Hickpochee Ave, LaBelle, Florida 33935

**Magistrate Nicole Cameron's Court Procedures**

**Zoom**

- All non-evidentiary hearings **may** be attended via Zoom. Contact Lindsay Hall at lhall@ca.cjis20.org to obtain the log in information.
- All evidentiary hearings, final hearings and trials **must** be attended in person.
- If at any hearing you plan on introducing any exhibits or have witnesses testify, you **must** attend the hearing in person.
  - Requirements for Zoom
    - **Be on time.** Please log in at least ten minutes prior to your hearing time to ensure there are no technical difficulties. Those who log in late will lose their opportunity to be heard on the scheduled date. You may be placed in a waiting room. **Please keep your video off and microphone muted until your case is called.**
    - **If an interpreter is needed, you must provide one and they must give the Court their full legal name at the hearing.**
    - **Clothing:** You must wear business casual clothing. Do not wear shorts or T-shirts. This is a court hearing and should be treated as such.
    - **Name on Screen:** You must change your screen name to your legal name (no nicknames) and case number. Anyone who does not change their screen name will be placed at the end of the hearing docket.
    - **Quiet Location:** You must be in a quiet room to participate via Zoom.
      - You may not be driving a vehicle. If you are seen in a vehicle, your hearing will be continued.
      - If there is too much noise or interruptions, your case **will** be continued, and you **must** attend the new hearing in person.

- **No Minor Children:** No minor child or children shall be in the same room as you while your hearing is being conducted. If it is found that a minor child is in the room with you, your hearing will be continued, and you **must** attend all future hearings in person.
- **Practice:** Attorneys are encouraged to practice downloading and logging into Zoom with their clients. If their client does not follow the above procedures, their hearing may be continued.

### **Exhibits**

- Exhibits are to be submitted to opposing counsel a minimum of five (5) days prior to substantive hearings.
- Three hard copies are required for evidentiary hearings. One for the Clerk, one (or multiple) for witness(es), and one Magistrate binder. The three-ring binder must include all exhibits for the hearing with tabbed dividers labelling the exhibits.

### **Trials**

- Any case requesting a nonjury trial must have a pretrial conference. Contact Lindsay Hall at [lhall@ca.cjis20.org](mailto:lhall@ca.cjis20.org) to coordinate this hearing.
- Trials will begin on the first day of the week that the Magistrate is in the courthouse.

### **Attorney Documents**

- Notice of hearings are greatly appreciated! Please include a referral to the Magistrate as well as the date & length of the hearing. They can then be emailed in Word format to [lhall@ca.cjis20.org](mailto:lhall@ca.cjis20.org).
- Attorneys have ten (10) days from the hearing date to provide their orders otherwise the Court will enter its own order. Please end the order with “Respectfully Submitted on the below date.”. A date is not necessary at the bottom of the order as the electronic signature is dated with the Magistrate’s name as well.
- Submit both the order and order adopting in Word format to Lindsay Hall at [lhall@ca.cjis20.org](mailto:lhall@ca.cjis20.org) as separate documents.
- Motions for Temporary Relief are to attend mediation before requesting a court date.